



SUCHITWA MISSION
Local Self Government Department
Government of Kerala

QUOTATION NOTICE

No: SM/2107/2025-C2

State Suchitwa Mission Office, TVM

Dated: 17.10.2025

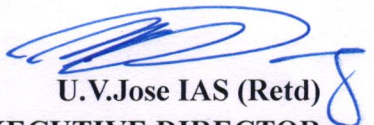
Sealed competitive quotations are invited from experienced event managers for the Venue Arrangements at “Confluence”, Hycinth Hotels, Thiruvananthapuram, scheduled on 29.10.2025.

The envelopes containing the quotation should bear the superscription “**Quotation for Venue Arrangements at “Confluence”, Hycinth Hotels, Thiruvananthapuram, scheduled on 29.10.2025**” and should be addressed to (Executive Director, Suchitwa Mission, 4th Floor, Revenue Tower Public Office Compound, Trivandrum, Kerala, India. PIN - 695 033). Intending bidders may submit the quotations on their own stationery.

The last date for receipt of quotations is **at 3:00 pm on 25.10.2025**. Late quotations will not be accepted.

The quotations will be opened at **5:00 pm on 25.10.2025** in the presence of such of the bidders or their authorized representatives who may be present at that time in the Suchitwa Mission Office.

Quotation form can be obtained free of cost on request from the Suchitwa Mission Office till **11:00 am 25.10.2025**.


U.V. Jose IAS (Retd)
EXECUTIVE DIRECTOR

FORM OF QUOTATION

Quotation Number	SM/2107/2025-C2 dated: 17.10.2025
Due date and time for receipt of quotations	25.10.2025 at 3.00 PM
Date and time for opening of quotations	25.10.2025 at 5.00 PM
Quotation form can be obtained from the Suchitwa Mission Office	25.10.2025 at 11.00 AM
Designation and address of officer to whom the quotation is to be addressed	Executive Director, Suchitwa Mission, 4th Floor, Revenue Tower Public Office Compound, Trivandrum, Kerala, India. PIN - 695 033
Security Deposit	5% of quoted amount.
Superscription: "Quotation for Venue Arrangements at “Confluence”, Hycinth Hotels, Thiruvananthapuram, scheduled on 29.10.2025"	

Sealed quotations are invited for the Venue Arrangements at “Confluence”, Hycinth Hotels, Thiruvananthapuram, scheduled on 29.10.2025 as specified in the schedule below.

SI No	Specification	Quoted Amount in Rupees Excluding GST
	Production / Branding Requirements	
1	Led Wall Raiser Masking With Cloth Banner	
2	Stage Platform With (Red Carpet - 24ft x 12ft x 1.5ft Or 2feet Height)	
3	Stage Sidewings - 4ft x14ft - 2nos	
4	Console Masking - 6ft x 4ft x 4ft	
5	Flower Decoration - Stage On The Base, Flower Arrangement,	
6	Inaugural Function Bouquets/Rose Buds (Without Plastic Paper/Paper Wrapping)	

7	Pathway Red Carpet From Entrance To Stage - 66ft Long x 6ft Wide	
8	Welcome Desk (Cloth) - 6ft x 3ft - 2 nos	
	Audio Visual Requirement	
1	Led Wall (Backdrop) - 16ft x10ft (Per Sq Ft)	
2	Digital Podium - 1no	
3	Led Tv (65 Inches) On Stand - 2nos	
4	Led Tv (50 Inches) - Stage/Foot Monitor (Teleprompter) - 2 nos	
5	Slide Changer & Pointer (Logitech Spotlight - For Led Wall) - 1nos	
6	Laptop Windows (For Preview - 1nos)	
7	Internet Access - 2.5Ghz	
	Sounds & Lights Requirement	
1	Jbl Speakers (4tops + 2sub + Mixer)	
2	Cordless Mikes - 4nos	
3	Podium Mic - 2nos	
4	Par Lights (Extra Focus Lights - White) -24nos	
5	Genset - 1no	
6	Fuel (Per Litre) For Generator - As Per Bill	
	Total	

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight after the acceptance of his quotation furnish 5 percent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Failure to carry out the work within the specified time or according to specifications will entail cancellation of the order and forfeiture of the security deposit. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.

3. The amount quoted shall include all charges excluding GST. GST will be paid extra, as applicable. Statutory deduction will be made from the final amount payable to the contractor. TDS will be deducted as per rules from the final bill.
4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. No advance will be paid under this contract. Payment will be issued for completed quantities of work in all respects.
6. Conditional bids will be rejected.

Declaration

I hereby declare to abide by and carry out the works in the terms and conditions aforementioned.

Name of Bidder:

Full Address:

Phone No:

GST Registration (If any):

Dated Signature of Bidder